

Arrival Time

Attendance is taken promptly at 7:50 a.m. All students should be in their classroom by 7:50 a.m. to ensure accurate attendance can be taken. Students not in their classroom at 7:50 a.m. will be marked absent. Students arriving after 7:50 a.m. are considered tardy and must report to the preschool front desk to sign-in and receive an admission slip for class. Any student arriving after or leaving before 10:00 a.m. is considered absent.

Students entering school late or leaving school before the end of the day must have written parental permission and must also sign in/sign out at the preschool front desk. Parents and guardians are discouraged from checking out students early and should arrange doctor, dental, and orthodontist appointments for after-school hours.

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