

Device Care and Maintenance

- MPCS will service and repair the school-owned device through the EagleTech Help Desk in the IT department. Third-party repair is prohibited. Damaged laptops should be brought to EagleTech as soon as any damage occurs. Students whose computers are being repaired will be issued a loaner device until their assigned device is ready for pick-up.
- Cords and cables must be inserted and disconnected carefully to prevent damage to the device.
- Tablets must never be left in an unlocked locker, car, or any unsupervised area.
- Students must not remove any labels or Asset Tags.
- Students may not use skins or stickers to personalize their tablet case.
- Do not remove any serial numbers or identification placed on the tablet.
- Keep the equipment clean. For example, do not eat or drink while using the tablet.
- Do not expose your device to extreme temperatures or direct sunlight for extended periods of time.
- Tablets should always be within the protective case when not in use.
- Incidents of theft must be reported in writing to the EagleTech IT department.

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